



Frequently Asked Questions about Wild Wood Holiday Club

Wild Wood Holiday Club is an innovative way of allowing children to grow and develop by spending time outside in a safe and supportive environment. The club is based on Forest School teaching techniques, which are proven to increase children's motivation, confidence and communication skills. Your child will take part in engaging, motivating and achievable tasks in a safe woodland environment. Accompanied by trained instructors and volunteers, they will make new friends and learn new skills.

Who will be running the sessions?

The sessions will be led by Charlotte Atkinson who is:

- An experienced primary teacher and former headteacher
- A qualified Level 3 Forest School Leader and trainer
- Qualified outdoor first aider.
- DBS checked

Charlotte will be assisted by at least one other member of staff. There may also be one or more volunteers supporting the sessions to ensure that the adult: child ratios are not more than 1:8. All staff are CRB/DBS checked.

What should my child wear?

Being properly dressed is important if you are outside. We don't know what the weather will be like day-to-day, so we ask that you make sure your child comes with the following:

- **Long sleeved clothing** top and bottom, in layers so that they can either shed or put on a layer and still be comfortable. A sunhat and sunscreen may be useful if it is hot and a hat, gloves and scarf if it is cold;
- a **waterproof outer layer**, top and bottom – so waterproof coat (AND trousers if you have them);
- **waterproof shoes or boots** in case it is muddy. We recommend walking boots or shoes, but you can send them in trainers as long as they are sturdy. No sandals or open toed shoes please! 2 pairs of socks are recommended for cold weather.

Please make sure that waterproofs are marked with your child's name as they all look alike and have a tendency to get thrown on and off.

What food and drinks will my child need?

Your child will need sufficient food last through the day, bearing in mind that they will be outside and active all day. We don't provide food, and you can't buy lunch or snacks at our camp, so please make sure they come with enough food. This is what we'd consider enough:

1. drink for the day
2. a mid-morning snack (just to keep them going)
3. lunch
4. a mid-afternoon snack (we will provide a drink during the afternoon – either hot chocolate or cordial. Please let us know if you do not wish your child to be offered a drink)

Where and when should we drop off and pick up?

The club is at Charlotte's Wood in Wilby. Charlotte's Wood is a small, private woodland next to our home (Sundial Cottage) on London City Road in Wilby. The postcode is IP21 5LT. There is limited parking on site for parent drop offs; so it is best if you park at Wilby Coronation Hall on London City Road (IP21 5LE) and then walk 400m up London City Road (away from the village). We are on the left, just past 'The Shingles'.

Drop off is at 10.00 am and pick up is at 4.00pm but we can also offer a limited number of early drop-off places from 9.00am (please ask about this). If you are running late please let us know by calling Charlotte on 07879 653488.

How do I book a place and pay?

In order to book your child's place, you will need to complete a 'Booking and Consent Form'. The 'word' version of this can be completed electronically and emailed to head@charlottesforestschoo.co.uk or you can post the form to Charlotte Atkinson, Sundial Cottage, London City Road, Wilby, IP21 5LT. Places will be allocated on a first come, first served basis and you will receive an email to let you know if a place has been provisionally booked for you. In order to secure your child's place you need to make payment of £30 per child, per day (or £25 per child per day for siblings) by BACs. The price for an early drop-off place is £5 per child. The account name is: Mrs C Atkinson, number: 68399626, sort code: 601907. Please use your name as the reference. Once payment has been received we will contact you to confirm your place.

What if I have to cancel my child's place?

Please contact us as soon as possible if you need to cancel your child's place. Please refer to the Terms and Conditions on the booking form for more information on our cancellation policy.

What if the club gets cancelled?

The club may be in the event of:

1. staff illness (where no replacement can be found)
2. the weather conditions being extremely windy (due to the danger of falling branches)
3. low numbers of children booking onto the club (so that the club is not viable)

In the first two instances we would contact you on the day of the club by 9am to inform you of this situation. If the club is not viable, we will contact you the day before to inform you that the club will not be running.

If you have any other questions about Wild Wood Holiday Club, please don't hesitate to ask. Either email head@charlottesforestschoo.co.uk or telephone 07879 653488 to speak to Charlotte.